

FLOTILLA STAFF OFFICERS REPORT

MONTH ENDED: January 2010

Office (FSO) CM

- *Continued assistance to Shane Duffy: Attend the BCA and act as a mentor on his behalf*

Rolling 3 Month Plans:

- *Continued assistance to Shane Duffy*
- *Attend the BCA sessions that began in January in a mentor capacity*

FLOTILLA STAFF OFFICERS REPORT

MONTH ENDED: January, 2010

Office (FSO) CS

Mission Activity:

I made significant progress with the website template, including solving several coding problems. The general design layout and site structure has been established.

I submitted the website's preliminary design and structure to FC Tom Keene and received approval to publish the website for testing and development purposes.

I purchased website hosting services and the domain name flotilla11-08.org from bluehost.com.

Other noteworthy items:

At the Minneapolis Boat Show, I made contact with a local sailing club associated with a sailing school with fleets on White Bear Lake and Lake Minnetonka. The school wants me to conduct VSC's on their fleets in spring.

Rolling 3 Month Plans:

Refine website prototype.

Organize content development team to write website text content.

Add dynamic content: calendar, forms, etc.

Submit website to FC for review.

Refine website design and content.

Receive website approval from FC.

Submit website for national approval.

From: "Janet Heinz" <jmheinz@mindspring.com>

Date: January 30, 2010 5:47:30 PM CST

To: "Tom Keene" <t.keene@q.com>

Cc: "caryl jones" <caryjone@usfamily.net>, "Bob" <reheinz@mindspring.com>

Subject: **RE: Staff Office Reports**

Reply-To: jmheinz@mindspring.com

Tom,

The dues have been paid. As you have probably noticed, Commodore Heinz does not have to pay District and National dues although he paid the \$40.00 for dues.

I will be out of town for a while and you have a check book. The only item that we have coming up is the Web Site. There needs to be a receipt for all expenditures. Our IRS tax Payer Identification Number for the Auxiliary is 52-150076. Consider this my staff report.

Janet

FLOTILLA STAFF OFFICERS REPORT

MONTH ENDED: __JAN 2010_____

Office (FSO) __IS and MS__

Assistance to the Active Duty:

- **11.5 hours of booth duty at the Sportsman Show (MS)**

Mission Activity:

- **Handing out MS literature at Boat Show Booth – 8.5 hours (MS)**
- **Preparing for new IS data enter procedures (IS)**

Other noteworthy items:

- Continued discussions with MSD, Boy Scouts and Div.11 leadership on participation in Boy Scout Star Camp May – 2010. Will make presentation to Division meeting in Feb.
- Dropped off 50 Public Ed brochures at Shoreview Community Center for them to display and handout.

Rolling 3 Month Plans:

- **Provide training to Flotilla on AUXDATA and AUXINFO (IS)**

FLOTILLA STAFF OFFICERS REPORT

MONTH ENDED: JANUARY 2010

Office (FSO) MA

Mission Activity:

Worked an evening shift at the Minneapolis Boat Show

Other noteworthy items:

Talk with people about power boat battery shorts and electric shock in the water. Learned about this in the USCGA Beacon. People are surprised to hear about this.

Rolling 3 Month Plans:

Learn more skills for active duty work.

FLOTILLA STAFF OFFICERS REPORT FOR GARY JONES

MONTH ENDED: JAN. _____

Office (FSO) MT _____

**Mission Activity: CHAIRED BUDGET COMMITTEE. MET WITH SHANE & JANET.
HAD A 2010 TRAINING MEETING WITH BOB H. & JEFF C..
ISSUED 2010 TRAINING PLAN TO FLOTILLA**

**Other noteworthy items: HELPED SET UP BOAT SHOW BOOTH WITH DON LIPSEY
AND BOB PALME.**

FLOTILLA STAFF OFFICERS REPORT – Timm Hammond

MONTH ENDED: January_____

Office (FSO) NS_____

Rolling 3 Month Plans:

Working on putting together a Aid to Navigation (Part 2 course for April)

FLOTILLA STAFF OFFICERS REPORT

MONTH ENDED: Jan. 2010

Office (FSO)OP/PS

Rolling 3 Month Plans: As submitted.

FLOTILLA STAFF OFFICERS REPORT – Gretel Keene

MONTH ENDED: January 2010

Office (FSO) PA, PV

Mission Activity:

1. Volunteered to be the Registrar at the Division and District meeting at the Raddison Hotel this spring.
2. Completed the coursework and received a certificate for “Public Affairs Officers Course (AUX-12) January 9, 2010.

Other noteworthy items:

1. Completed FEMA’s “Debris Technical Specialist” class in Emmitsburg, MD 21 Jan 2010.
2. Assigned the Division SO-PA position for 2010.

Rolling 3 Month Plans:

1. Take FEMA class: “Debris Management” at Emmitsburg in the spring.
2. Contact Marinas for Vessel Checks and Program Visits this summer.
3. Complete the Public Affairs Specialty I Course.
4. Promote the best image possible of the Auxiliary in the Division, establishing working relationships with the newspaper, radio and television media in a manner which will facilitate coverage of Auxiliary.

FLOTILLA STAFF OFFICERS REPORT--Caryl Jones

MONTH ENDED: January 2010

Office (FSO) PB

Mission Activity:

Researched two potential stories for March Newsletter

Rolling 3 Month Plans:

Work at the hospitality room for the Spring Conference. Publish the March Quarterly Newsletter.

FLOTILLA STAFF OFFICERS REPORT

MONTH: January 2010

Office (FSO) PE

Mission Activity:

A meeting was held with Member Training to review the information for the this year, "GPS for Mariners". I made contact with Mr. Phillip Kircher, store manager for West Marine, regarding the name of a sales representative in the area who may be able to help us with this program. He offered himself or one of his staff to introduce different types of GPS Units and to help get the class attendees familiar with GPS operations.

An email went out to all instructors for a meeting to discuss this year's educational program dates. The programs are as follows:

The programs are as follows:

1) One Program at the Brooklyn Center Community Center:

Date: 05/01/2009
Meeting Time: 8:00 AM to 4:30 PM
Location Address: 6301 Shingle Creek Parkway Brooklyn Center MN

2) Three Programs at the Shoreview Community Center:

April 8	Personal Watercraft Safety	1 hour/1day	7:00-8:00PM
17 April	GPS for Mariners	4 hours/1 day	8:00 – 12:00PM
24 April	ABS	8 hours/1/day	8:00 – 4:00 PM

Location Address:

Shoreview Community Center
4580 Victoria St. Shoreview, MN
651-490-4790

Other Noteworthy Items:

GPS for Mariners train the trainer program will be scheduled to occur at Tom Keene's home upon deciding the date. We are looking at a February date.

Rolling 3 Month Plans:

Assign Instructors, obtain the necessary materials for the instructors to learn their material and those performing the GPS Training to meet as this is a new course.

I have received no information about a Women and Boating Course. One was attended by a client and he has not seen one in this area. He moved here from the East Coast and noted that the Auxillary gave such a course there. What it may have been was an "About Boating Course" taught only for women, by women.

FLOTILLA STAFF OFFICERS REPORT--Caryl Jones

MONTH ENDED: January 2010

Office (FSO) SR

Mission Activity:

Issued January Minutes to FC for approval and publication.

Other noteworthy items:

Selected, enhanced and sent ~12 "action" photos to Dave Kingsbury for potential inclusion in web-site design.

Rolling 3 Month Plans:

Provide any assistance Dave Kingsbury needs on writing or photos for Flotilla web-site.

FLOTILLA STAFF OFFICERS REPORT

MONTH ENDED: January 2010

Office: FSO-VE

Mission Activity:

Attempted to contact the Division FSO VE. No reply.

Rolling 3 Month Plans:

Will attempt to contact Division again, but if no response will contact several Marinas and develop plans for our flotilla. With the help and suggestions of the members of Flotilla 8.