

FLOTILLA STAFF OFFICERS REPORTS

MONTH ENDED: May 2011

Office (FSO) CS – David Kingsbury

Mission Activity:

Checked website to ensure content is not outdated.

Added April meeting minutes and staff office reports to the website members' deck.

Updated teasers on website home page.

Repaired website calendar file error.

Updated website calendar.

Met with Tom Keene and began training him on website maintenance.

Rolling 3 Month Plans:

Continue training Tom Keene to maintain the flotilla website.

Continue updating website content as needed.

Consult with instructors regarding technology use in PE classes as needed.

Office (FSO) FN – Janet Heinz

Mission Activity:

I have deposited \$130.00 for 14 books from the Coon Rapids class. \$10.00 has yet to be deposited.

Invoices have been sent to Coon Rapids Community Ed and to Shoreview Community Ed. Brooklyn Center will be invoiced soon.

Operations have started and I plan to put in several hours in June.

Office (FSO) VE – Burt Bigelow

No report for May 2011.

Office (FSO) IS – Don Garvey

No report for May 2011.

Office (FSO) MA – Robert Muldoon

No report for May 2011.

Office (FSO) MS – Don Garvey

No report for May 2011.

Office (FSO) MT – Tom Keene

Reviewed the 2011 VE/PV workshops for their suitability as MT topics at the business meetings.

The VE/PV workshops have been completely rewritten for 2011. They seem to have been designed so that each module can stand alone. That suggests we could use them at the Flotilla meetings for the rest of the year. See <http://safetyseal.net/workshops/>.

Office (FSO) PA, PV – Gretel Keene

Other noteworthy items:

Returned from FEMA.

Office (FSO) PE – Jeff Carlson

Assistance to the Active Duty:

Education courses for the spring of 2011 have been completed.

Mission Activity:

A) 2011 Education Courses completed at this time include:

- ABS at Brooklyn Center on April 9, 2011 – 4 attendees.
- ABS at Shoreview Community Center on April 30, 2011 – 9 attendees.
- ABS at Northdale Middle School in Coon Rapids on May 7, 2011 – 18 attendees estimated.

B) The GPS for Mariners at Shoreview Community Center on April 16, 2011 was cancelled due to lack of attendance. The person who signed up met with Phil Kircher of West Marine for an overview of how to better use his GPS.

C) The course books and cards for all classes have been received and paid for.

Rolling 3 Month Plans:

- A) Evaluate the ability to give an ABS Courses for women only, GPS for Mariners and Sail boating Safely. These are contingent on the proper Flotilla Members accepting teaching responsibilities.
- B) Review course offerings and locations for next year.

Office (FSO) HR & OPS – Shane Duffy

No report for May 2011.

FSO CM, NS, PB, & SR are open offices and won't have reports until the positions are filled.